

# #NYYC18 Hotel Reservations FAQs

## **How do I reserve hotel rooms for my group?**

Contact the hotel directly to make your room reservations. Rooms are not booked through the youth department.

## **Which hotels are official Youth Convention hotels?**

Please see the accompanying document listing the hotel details. Please know that once the block of rooms in a hotel is filled, the youth department cannot do anything to get your group into that hotel.

## **What is the cost?**

The room cost at each hotel varies. Please see the accompanying document listing the hotel details. Be sure to note the breakfast options at each hotel.

## **What do I need to reserve a room?**

Please reserve all your group's rooms under one name and give them your church name. You will need a major credit card to reserve your rooms. This credit card will not be charged until you check in for the event and it does not need to be your final form of payment. The use of debit cards will result in a hold on your bank account.

## **How do I get the event rate?**

1) Use the event reservation link provided on the NY Youth Min website.

**OR**

2) When you call mention that you are with the "NY Assemblies of God Youth Convention." Please be sure to tell them your church name.

## **Is the bill tax exempt?**

It is **if** you provide the hotel with your church's tax-exempt form and if your form of payment (credit card or check) matches the name of your church.

## **How do I pay?**

In order to receive the tax-exempt rate you must pay in one of two ways:

- 1) A church credit card onsite.
- 2) A church check **in advance**. Please mail the check directly to the hotel postmarked by Thursday, 3/22.

## **When is the reservation deadline?**

You must reserve your rooms by March 8<sup>th</sup>. There may be rooms available after that date, but that cannot be guaranteed.

## **Can I cancel rooms after making a reservation?**

Yes, but you must cancel rooms no later than March 22<sup>nd</sup>.

## **What do I do with my mandatory rooming lists?**

You must fax or email a typed rooming list to your hotel. The email for each hotel is provided on the hotel information sheet in this packet. Please do so by March 8, 2018.

## **Is there an online reservation option?**

Yes. Most of the hotels have provided us with an online registration link for Youth Convention. Those links are found on the Youth Convention page at [www.nyouthmin.com](http://www.nyouthmin.com).